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| Effective Date: July 1997            | Revision Date: November 2011    |
| Amends/Supercedes: 1100.50/July 2007 | Approved by: Chief Kevin Higdon |
| Meets Accreditation Standard:        |                                 |

## **Section 1100.60 Court Appearances**

## **Male Employees**

Male employees, appearing in court, who are not required to appear in uniform, should wear a dress shirt, tie and either a sport coat or a suit, unless otherwise approved by the Chief of Police.

Fashion should be modest and conservative in fashion

## **Female Employees**

Female employees, appearing in court, who are not required to appear in uniform, should wear a dress, pantsuit, sweater or sport coat and slacks, unless otherwise approved by the Chief of Police. Fashion should be modest and conservative in fashion.

Employees assigned to the Metro Narcotics Unit are exempt from the above dress code requirements.

## **Exceptions to Wearing the Uniform**

Employees are exempt from the wearing of the established uniform in the following capacities or situations:

- Criminal Investigation Division (C.I.D.) personnel when performing plain clothes Assignments.
- Any officer with the approval of a commanding officer.
- When in official attendance of a meeting, special event, training session or any other
  on duty event that would not require uniform or special considerations of civilian
  attire.